

MEMORANDUM

To: Mayor & Council Aides
Michael J. Ortega, City Manager
Mike Rankin, City Attorney

From: Suzanne Mesich, City Clerk



Subject: Mayor and Council Agenda Committee Meeting Schedule for 2024

The following is the schedule of the Mayor and Council Agenda Committee Meetings for 2024. The meetings will be held virtually via Microsoft Teams, at 11:30 A.M. These dates are predicated on the Mayor and Council 2024 meeting schedule which is attached.

DECEMBER 2023	20
JANUARY	10, 24
FEBRUARY	7, 21
MARCH	6, 27
APRIL	10, 24
MAY	8, 22
JUNE	5, 26
JULY	3, 24
AUGUST	7, 21
SEPTEMBER	4, 18
OCTOBER	9, 23
NOVEMBER	6, 20
DECEMBER	4, 23

The City Clerk's Agenda Section will notify you if there are any changes to the above schedule.

SM:MT

Attachment(s): 2024 Mayor and Council Meeting Schedule
Agenda Deadlines

cc: Timothy Thomure, Deputy City Manager
Anna Rosenberry, Assistant City Manager/Chief Financial Officer
Elizabeth Morales, Assistant City Manager
Julianne Hughes, Chief Deputy City Attorney
Department Directors



MEMORANDUM

SCHEDULE OF MAYOR AND COUNCIL MEETINGS - 2024

Pursuant to Tucson City Code Section 2-26, the Mayor and Council **adopted Ordinance 12059 on November 28, 2023**, which established the 2024 Regular Meeting Schedule. Regular Meetings will begin at 5:30 p.m., and Study Sessions times will be announced.

Meeting Dates

<u>January</u> 9 23	<u>May</u> 7 21	<u>September</u> 4 (Wednesday) 17
<u>February</u> 6 21 (Wednesday)	<u>June</u> 4 18*	<u>October</u> 2 (Wednesday) 8† 22
<u>March</u> 5 19	<u>July</u> 9 16*	<u>November</u> 7 (Thursday) 19
<u>April</u> 9 25 (Thursday)	<u>August</u> 7 (Wednesday) 20	<u>December</u> 3 17

* Additional tentative meeting dates

† Meetings required by Tucson Charter Chapter IX Section 2 will be cancelled due to lack of quorum.

Please note the following Mayor and Council meetings were scheduled on an alternate day from the standard Tuesday date, due to a holiday or event:

- February 21, President's Day - meeting date moved to Wednesday, February 21
- April 22, Passover (begins sunset of April 22) – meeting date moved to Thursday, April 25
- August 6, National Night Out – meeting date moved to Wednesday, August 7
- September 4, Labor Day – meeting date moved to Wednesday, September 4
- October 8, TUSD Fall Break – meeting date moved to Wednesday, October 2
- November 5, Election Day – meeting date moved to Thursday, November 7

Agenda Deadlines

Meeting		Leaves Department (Friday)	Leaves Budget / CAO (Friday)	Draft Agenda (Friday)	Agenda Committee (Wednesday)	Leaves CMO (Friday)	Delivery (Tuesday)	
1/9/24		12/15/23	12/22/23	12/22/23	12/19/23 (Tue)	12/29/23	1/3/24 (Wed)	New Year Holiday
1/23/24		12/29/23	1/5/24	1/5/24	1/10/24	1/12/24	1/17/24 (Wed)	MLK Holiday
2/6/24		1/12/24	1/19/24	1/19/24	1/24/24	1/26/24	1/30/24	
2/21/24	Wednesday	1/26/24	2/2/24	2/2/24	2/7/24	2/9/24	2/13/24	
3/5/24		2/9/24	2/16/24	2/16/24	2/21/24	2/23/24	2/27/24	
3/19/24		2/23/24	3/1/24	3/1/24	3/6/24	3/8/24	3/12/24	
4/9/24		3/15/24	3/22/24	3/22/24	3/27/24	3/29/24	4/2/24	
4/25/24	Thursday	3/29/24	4/5/24	4/5/24	4/10/24	4/12/24	4/16/24	
5/7/24		4/12/24	4/19/24	4/19/24	4/24/24	4/26/24	4/30/24	
5/21/24		4/26/24	5/3/24	5/3/24	5/8/24	5/10/24	5/14/24	
6/4/24		5/10/24	5/17/24	5/17/24	5/22/24	5/24/24	5/28/24	
6/18/24		5/24/24	5/31/24	5/31/24	6/5/24	6/7/24	6/11/24	
7/9/24		6/14/24	6/21/24	6/21/24	6/26/24	6/28/24	7/2/24	
7/16/24		6/21/24	6/28/24	6/28/24	7/3/24	7/5/24	7/9/24	
8/7/24	Wednesday	7/12/24	7/19/24	7/19/24	7/24/24	7/26/24	7/30/24	
8/20/24		7/26/24	8/2/24	8/2/24	8/7/24	8/9/24	8/13/24	
9/4/24	Wednesday	8/9/24	8/16/24	8/16/24	8/21/24	8/23/24	8/27/24	
9/17/24		8/23/24	8/30/24	8/30/24	9/4/24	9/6/24	9/10/24	
10/2/24	Wednesday	9/6/24	9/13/24	9/13/24	9/18/24	9/20/24	9/24/24	
10/8/24			Cancelled due to lack of Quorum					
10/22/24		9/27/24	10/4/24	10/4/24	10/9/24	10/11/24	10/15/24	
11/7/24	Thursday	10/11/24	10/18/24	10/18/24	10/23/24	10/25/24	10/29/24	
11/19/24		10/25/24	11/1/24	11/1/24	11/6/24	11/8/24	11/12/24	
12/3/24		11/8/24	11/15/24	11/15/24	11/20/24	11/22/24	11/26/24	
12/17/24		11/22/24	11/29/24	11/29/24	12/4/24	12/6/24	12/10/24	
1/7/25		12/13/24	12/20/24	12/20/24	12/23/24 (Mon)	12/27/24	12/31/24	Christmas Holiday