

You Need a Permit if You Impact the Following:

- Travel lanes
- Alleys
- Median or Shoulder
- Sidewalks
- Driveways at the street connection
- Bike lanes
- Bus Stops
- Sun Link

Excavating?

A right-of-way permit is written permission to excavate and/or work within the City of Tucson public road right-of-way. A permit may be granted to a public utility, public agency, contractor, or an individual. Permits are issued by the Tucson Department of Transportation.

Parking Impacts in the Downtown & U of A Area

If you need assistance regarding fees for parking meters, reserved parking and/or loading zones during construction or an event, contact Park Tucson at (520) 791-5071.

Planning a Civic Event?

Contact the Special Event Office, (520) 837-8011, to complete the required Civic Event Application.

FAQs

- Q:** If I'm installing or repairing a sidewalk in front of my house, do I need a permit? And if so, does the new sidewalk need to meet ADA requirements?
- A:** Per Chapter 25 of the City Code, no public sidewalks shall be repaired or installed by any person without first having a written permit from the City.
- Q:** What will the City Inspector be looking to use as a guideline for my project?
- A:** Right-of-way facilities shall be constructed in accordance with details and specifications as established by the city engineer.
- Q:** There is a buckled sidewalk in front of my house, am I responsible to fix it?
- A:** Per Chapter 25 of the City Code, maintenance of the sidewalk area is the responsibility of the owner of the abutting property.
- Q:** The road in which I plan to excavate was recently paved, will that effect my project?
- A:** Yes, any major streets or routes newly constructed or overlaid within the past five years are subject to the Pavement Cut Moratorium. Permits for these cases will be issued or denied on an individual basis and under the stipulations of TDOT Engineering.
- Q:** Do I need to set up barricades to replace broken sidewalk?
- A:** Yes, any excavation in the public right-of-way will require proper barricading by an ATSSA certified individual.
- Q:** I am renting a POD, do I need a permit?
- A:** If the POD is in the city right-of-way it will require both a permit and proper barricading.
- Q:** Do I need a permit for a neighborhood party?
- A:** Yes, events such as block parties will require a barricade permit if the events extend into the right-of-way.

RIGHT-OF-WAY PERMITS

For Barricade & Excavation



Right-of-Way Management

When do you need a permit?

- Traffic Impacts
- Impacts on Pedestrians, Walkways, Bike Paths and Transit Stops
- Civic Event Right-of-Way Management
 - Landscaping/Water Harvesting
 - Driveway and Sidewalk Installs
- Placement of any Structures including PODs and Roll-offs
- Street or Drainage Improvements



**City of Tucson
Department of
Transportation
Engineering Division**

**City of Tucson
Department of Transportation
Engineering Division
201 N Stone 4th Floor
520-791-5100**

**email: TDOTPermitCenter@tucsonaz.gov
Website: [www.tucsonaz.gov/tdot/
permits-and-codes-section](http://www.tucsonaz.gov/tdot/permits-and-codes-section)**

What is the Authority?

Right-of-Way permits are required pursuant to Tucson City Code, Chapter 25 Streets and Sidewalks. Tucson code also establishes penalties for working without a permit and for violation of any terms of the permit. Guidelines for temporary traffic work zones can be found in the MUTCD, the Additions by the City of Tucson, along with ADOT Arizona Supplement to the current edition of the MUTCD.

What is the Right-of-Way?

The right-of-way is the full width of land owned or controlled by the City, upon which the traveled way is constructed, and which usually extends considerably beyond the edge of pavement (or traveled way) to the boundaries of the adjacent private properties.



Permitting Process

1. Submit Application, Site Plan and Traffic Control Plan (if required)
 - Email: TDOTPermitCenter@tucsonaz.gov
 - Walk-in: 201 N. Stone Ave., 4th Floor (Stone & Alameda)
2. Permits are typically reviewed within 5 working days
3. Payment received & permit is issued

What are the Conditions for Obtaining a Permit?

A Site Plan is required with all right-of-way permit submissions. A Site Plan is a dimensioned drawing clearly illustrating the proposed work. The drawing shall identify nearby streets and roadway infrastructure, existing and proposed driveway entrances and sidewalk, and depict location of any proposed trenches or bore pits.

You Need a Traffic Control Plan if Your Project...

- One or more lanes closed at any time on an arterial or collector street
- Central Business District, Downtown, 4th Avenue, Main Gate, El Mercado, or named alleys
- Complete closure of any street, including downtown alleyways
- If traffic control extends through a railroad crossing
- If traffic control extends through a signalized intersection
- Restrictions on arterial or collector streets, including complete closure of sidewalk
- Streetcar Route
- Placement of a refuse collector or mobile storage unit in the downtown area

Fees for Permits

Right-of-Way Permit fees vary based of the amount of work planned, the duration and the type. Notice-of-Violations and fines may be imposed if a permit is not obtained prior to the start of project.

Frequently Called Numbers

ADOT	(520) 620-5451
COT Communications	(520) 791-4434
COT Environmental Services	(520) 791-3171
COT Electric Shop	(520) 791-3154
COT Streets/Traffic Maintenance.	(520) 791-3154
COT Traffic Engineering.	(520) 791-4259
Park Tucson	(520) 791-5071
Pima County DEQ	(520) 724-7400
Pima County Engineering.	(520) 740-2650
Pima County Wastewater.	(520) 740-6500
Southwest Gas	(520) 889-1888
Sun Link	(520) 792-9222
Sun Tran.	(520) 623-4301
Tucson Electric Power	(520) 623-7711
Tucson Water	(520) 791-3242
University of Arizona.	(520) 621-3710

Arizona811 (Blue Stake), 1-800-782-5348, must be contacted prior to any excavation.

Useful Websites

MapTucson:

maps2.tucsonaz.gov/Html5Viewer/?viewer=maptucson

MUTCD:

<https://mutcd.fhwa.dot.gov/>

PAG Standards and Details:

<http://apps.pagnet.org/standardspecifications/>

City Codes:

www.tucsonaz.gov/pdsd/all-codes-plans-determinations