



# TEMPORARY RESERVATION OF ON-STREET PARKING FOR CONSTRUCTION

## METER HOOD AND FREIGHT/PASSENGER LOADING ZONE BARRICADING POLICIES



### **Meter Hooding and Freight/Passenger Loading Zone Barricading:**

Park Tucson provides meter hooding and loading zone barricading in the Downtown, University area/Main Gate Square, 4<sup>th</sup> Avenue area, and time-restricted areas for construction, street closures, and office and building remodels or repairs. (Meter Hoods are red canvas bags that cover the meter head and lock to prevent removal).

### **Rates – Same rates apply to all areas**

- Meters: \$9.00 per meter, per day (Monday – Friday) and \$4.50 per meter, per day (Saturday and Sunday and Holidays).
- Handicapped Accessible meters: \$25.00 per meter, per day.
- Loading Zones: \$25.00 per loading zone, per day.
- **Please note: A Rush Fee of \$20 will apply to all requests if 24hrs advance notice is not given.**
- **A \$20.00 fee applies when services or enforcement are required Wednesday through Saturday, 5:15 p.m. to 12:00am (midnight). Hooding services are not available Sunday and are available only during normal business hours Monday and Tuesday.**

### **Reservations**

To reserve meter(s) and/or loading zone(s), please visit our Park Tucson office located at 110 E. Pennington Street, Suite 150 (on the ground floor of the Pennington Street Garage) or contact us by phone at (520) 791-5071. Application must be filled out and submitted with the following information:

- Company name and address
- Person to contact with phone number and email.
- Purpose of use
- Meter and/or loading zone location, street with direction, and major cross street.
- Meter ID number(s), found on the decal on the front of the meter housing.
- Loading zone number(s) found on sign adjacent to space.
- Dates/Time frame meters/loading zones will be impacted.

### **Program Policies**

- Meter Hooding does not always deter others from parking in reserved spaces. In the case of unauthorized vehicles in reserved spaces, contact Park Tucson for assistance, (520) 791-5071.
- Parking spaces may NOT be reserved for the purpose of selling, vending, or personal use.
- It is the applicant's responsibility to extend reservation prior to the end date submitted on the application.
- All vehicles parked in reserved spaces must display temporary parking permit on the vehicle(s)' dashboard. **Failure to park in reserved spaces, obey safety regulations, or display the issued permit may result in a citation.**
- In case of a shortage of meter hoods, temporary "No Parking" signs will be placed on the reserved meter(s).
- In the interest of maintaining availability of freight and passenger loading zones for their primary purpose, Park Tucson reserves the right to declare freight or passenger loading zones temporarily unavailable for reservation if other such zones have been reserved nearby.
- If you have any questions, please contact the Park Tucson office at (520) 791-5071, or visit our website at <http://parktucson.tucsonaz.gov>. To access other City and State parking laws, please visit this website <http://tdot.tucsonaz.gov/park-tucson/tucson-city-codes>



**TEMPORARY RESERVATION OF ON-STREET  
PARKING FOR CONSTRUCTION  
METER HOOD AND FREIGHT/PASSENGER LOADING ZONE  
BARRICADING APPLICATION**



**Department of Transportation & Mobility, Park Tucson Division**

**Company Name:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Purpose of Reservation:** \_\_\_\_\_

**METER HOOD REQUEST (time should be from beginning of project to finish)**

**Start Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **End Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**LOCATION OF METER(S)**

**Street/Direction:** \_\_\_\_\_

**Meter Number(s):** \_\_\_\_\_ **Cost:** \_\_\_\_\_

**FREIGHT/PASSENGER LOADING ZONE REQUEST (time should be from beginning of project to finish)**

**Start Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **End Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Location of Loading Zone:** \_\_\_\_\_

**Major Cross Streets :** \_\_\_\_\_ **Loading Zone Number(s) :** \_\_\_\_\_

**Cost:** \_\_\_\_\_

**PAYMENT INFORMATION**

**Date Paid:** \_\_\_\_\_ **Total Amount Due:** \_\_\_\_\_

**Method of Payment:**      **Cash** \_\_\_\_      **Check** \_\_\_\_      **Credit Card** \_\_\_\_

**Meters: \$9.00/day Mon to Fri and \$4.50/day Sat, Sun & Holidays - Handicapped Accessible Meters: \$25/day -**

**Loading Zones: \$25/day/per zone**

INITIALS \_\_\_\_\_

I have read, fully understand, and agree to, all terms and conditions pertaining to meter hooding and loading zone reservations.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_